

# Avoiding Mishaps When Drafting Agreements at the End of Mediation

Holland & Knight offers **some tips** for preparing a memorandum of understanding or similar agreement executed at the conclusion of the mediation.

Authors **Gregory R. Meeder** and **Lisa M. Kpor** explain:

“An agreement reached at the conclusion of a mediation session typically represents an abbreviated version of a formal settlement agreement that will be entered into by the parties at a later date. Occasionally, however, parties are unable to finalize the comprehensive settlement agreement, and the terms of the memorandum of understanding become vital to resolving related disputes.”

The discuss seven important points to cover in drafting the memorandum.

**Read the article.**